



# AGENDA REQUEST FORM

THE SCHOOL BOARD OF BROWARD COUNTY, FLORIDA

MEETING DATE	2019-12-10 10:05 - School Board Operational Meeting
AGENDA ITEM	ITEMS
CATEGORY	EE. OFFICE OF STRATEGY & OPERATIONS
DEPARTMENT	Procurement & Warehousing Services

Special Order Request <input type="radio"/> Yes <input checked="" type="radio"/> No
Time
Open Agenda <input checked="" type="radio"/> Yes <input type="radio"/> No

ITEM No.:  
**EE-3.**

**TITLE:**  
Recommendation to Approve Agreement - FY20-157 - Big Picture Learning

**REQUESTED ACTION:**  
Approve the recommendation to award the above Agreement. Contract Term: January 1, 2020 through June 30, 2021; User Department: Career, Technical, Adult and Community Education Ed. (CTACE); Award Amount: \$50,000; Awarded Vendor(s): The Big Picture Company d/b/a Big Picture Learning; Small/Minority/Women Business Enterprise Vendor(s): None.

**SUMMARY EXPLANATION AND BACKGROUND:**  
This Agreement will facilitate student-centered services and include project-based learning, work-based learning, internships, and teacher professional development and coaching. There is a continued interest by students, teachers, and administration at South Plantation High School to continue this work and agreement with Big Picture Learning.  
This Agreement has been reviewed and approved as to form and legal content by the Office of the General Counsel.

**SCHOOL BOARD GOALS:**  
 Goal 1: High Quality Instruction  Goal 2: Safe & Supportive Environment  Goal 3: Effective Communication

**FINANCIAL IMPACT:**  
The estimated financial impact to the District will be \$50,000. The funding source is as follows: \$15,000 will be funded from CTACE operational budget and \$35,000 from South Plantation CAPE. The financial impact amount represents an estimated contract value; however, the amount authorized will not exceed the estimated contract award amount.

**EXHIBITS: (List)**  
(1) Executive Summary (2) Financial Analysis Worksheet (3) Agreement (4) Memo to Revise

**BOARD ACTION:**  
**APPROVED**  
(For Official School Board Records Office Only)

**SOURCE OF ADDITIONAL INFORMATION:**

Name: Christie Cerbone	Phone: 754-321-8444
Name: Mary C. Coker	Phone: 754-321-0501

**THE SCHOOL BOARD OF BROWARD COUNTY, FLORIDA**  
Senior Leader & Title

Maurice L. Woods - Chief Strategy & Operations Officer

Signature  
*Maurice Woods*  
12/9/2019, 4:24:04 PM

Approved In Open Board Meeting On:  
By:

**DEC 10 2019**  
*[Signature]*  
School Board Chair

THE SCHOOL BOARD OF BROWARD COUNTY, FLORIDA

ROBERT W. RUNCIE  
SUPERINTENDENT OF SCHOOLS

December 9, 2019

TO: School Board Members

FROM: Maurice L. Woods *MLW*  
Chief Strategy & Operations Officer

VIA: Robert W. Runcie *RWR*  
Superintendent of Schools

SUBJECT: **REVISION TO EE-3, RECOMMENDATION TO APPROVE AGREEMENT  
– FY20-157 – BIG PICTURE LEARNING, FOR THE DECEMBER 10, 2019,  
SCHOOL BOARD OPERATIONAL MEETING**

Attached is a revision to EE-3, Recommendation to Approve Agreement – FY20-157 – Big Picture Learning, for the December 10, 2019, School Board Operational Meeting.

Exhibits:

- Executive Summary – *removed and added new language to page 1 and 2*
- Added attachment A and B

RWR/MLW:bm  
Attachments

cc: Senior Leadership Team

## EXECUTIVE SUMMARY

### Recommendation to Approve Agreement FY20-157 – Big Picture Learning

---

#### **Introduction**

**Responsible: Procurement & Warehousing Services (PWS)**

This request is to approve the agreement between Big Picture Learning (BPL) and The School Board of Broward County, Florida (SBBC), for a period of eighteen (18) months commencing on January 1, 2020 through June 30, 2021. The previous agreement 59-069V for Big Picture Company d/b/a Big Picture Learning started on January 1, 2019, through December 31, 2019, with a total spending authority of \$50,000 and was approved on December 4, 2018, agenda item (EE-6).

The spending authority being requested is \$50,000.

#### **Goods/Services Description**

**Responsible: Career, Technical, Adult and Community Education (CTACE)**

SBBC and BPL have created a partnership specifically at South Plantation High School in support of technical assistance, curriculum design, teacher professional development, school scheduling, and student career/college ready development services. These services will be student-centered and include project-based learning, work-based learning, internships, teacher professional development, and coaching.

There is a continued interest by students, teachers, and the administration at South Plantation High School to continue this work and agreement with BPL.

Because this effort supports the development of preparing a life-ready student inclusive of career pathway exploration and engagement in a program of study, this is an acceptable expense through Perkins funding.

In addition, BPL will continue to directly support South Plantation High School with the following:

- School Program and Curriculum Design
- Parent, Business, and Community Engagement
- Principal Coaching and Training
- Staff Coaching and Training
- Student Recruitment

The result has been a student-centered learning design, where students are actively invested in their learning and are challenged to pursue their interests by a supportive community of educators, professionals, and family members.

#### **Procurement Method**

**Responsible: PWS**

~~The agreement was negotiated with the vendor based on Purchasing Policy 3320. Pursuant to Purchasing Policy 3320, Section II, N, and pursuant to the Department of Education, Rule 6A 1.012, 11 (b), Florida Administrative Code as authorized by Section 010.04(4) (a), Florida Statutes, a contract for commodities or contractual services may be awarded, without competitive solicitations. If the state or federal law, a grant or a state or federal agency contract prescribes with whom SBBC must contract or if the rate of payment is established during the appropriations process.~~

Pursuant to the Department of Education, Rule 6A-1.012, 11(b), Florida Administrative Code as authorized by Section 1010.04(4)(a), Florida Statutes, and Purchasing Policy 3320, Section II, H, the requirement for requesting competitive solicitation for commodities or contractual services from three (3) or more sources is hereby waived as for the SBBC's purchase of educational services. The agreement was negotiated with BPL as a result of BPL having created a partnership with SBBC, specifically in support of student-centered learning design, where students have been actively invested in their learning and have demonstrated this through their internships and school-based projects. South Plantation High School collaborates with BPL to give continuity to the current programs and build on the student and teacher success.

#### **Financial Impact**

The spending authority requested is \$50,000, of which \$35,000 will be funded from South Plantation CAPE, and \$15,000 will be funded by CTACE operational budget. Upon approval of this item, the new spending authority will remain at \$50,000.

The financial impact amount represents an estimated contract value; however, the amount authorized will not exceed the estimated contract award amount.



# AGREEMENT

**THIS AGREEMENT** is made and entered into as of this 10<sup>th</sup> day of December, 2015 by and between

**THE SCHOOL BOARD OF BROWARD COUNTY, FLORIDA**  
(hereinafter referred to as "SBBC"),  
a body corporate and political subdivision of the State of Florida,  
whose principal place of business is  
600 Southeast Third Avenue, Fort Lauderdale, Florida 33301

and

**THE BIG PICTURE COMPANY**  
**d/b/a BIG PICTURE LEARNING**  
(hereinafter referred to as ("BPL"),  
whose principal place of business is  
325 Public Street  
Providence, RI 02905

**WHEREAS**, BPL conducts educational programs to provide schools with technical assistance, curriculum design, teacher professional development, school scheduling, and student career/college ready development services. These services will be student-centered and include project-based learning, work-based learning, internships, and teacher professional development and coaching;

**WHEREAS**, SBBC is conducting educational programs through curriculum designs, parent involvement, business programs, community engagement programs, principal and staff training, and student recruitment described in Attachment A, attached hereto and incorporated herein by reference, for South Plantation High School located at 1300 SW 54th Avenue Plantation, FL 33317 ("SPHS");

**WHEREAS**, BPL has the facilities necessary to assist in the provision of these educational programs for SBBC and desires to participate in the education programs for the benefit of the entire community;

**WHEREAS**, the Agreement was negotiated with the vendor based on Purchasing Policy 3320, Section II, N, and pursuant to the Department of Education, Rule 6A-1.012, 11(b), Florida Administrative Code as authorized by Section 1010.04(4)(a), Florida Statutes, allowing a contract for commodities or contractual services to be awarded, without competitive solicitations if the state or federal law, a grant, or a state or federal agency contract prescribes with whom SBBC must contract, or if the rate of payment is established during the appropriations process.

**NOW, THEREFORE**, in consideration of the premises and of the mutual covenants contained herein and other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the parties hereby agree as follows:

## ARTICLE 1 - RECITALS

1.01 **Recitals.** The parties agree that the foregoing recitals are true and correct and that such recitals are incorporated herein by reference.

## ARTICLE 2 – SPECIAL CONDITIONS

2.01 **Term of Agreement.** Unless terminated earlier pursuant to Section 3.05 of this Agreement, the term of this Agreement shall commence on January 1, 2020 and conclude on June 30, 2021.

2.02 **Instruction and Curriculum.** SBBC shall be responsible, at its sole expense, for provision of classroom instruction, the selection of students, establishment of curriculum, maintenance of records, evaluation of programs, and all educational experiences through the use of certified instructors in compliance with the guidelines established by the Florida Department of Education and within SBBC Policies and Procedures. All faculty at SBBC shall be duly licensed, certified or otherwise qualified to participate in the program. SBBC nor any participating student or faculty member will not materially interfere with or adversely affect BPL's operations or BPL's provision of services.

2.03 **Substitute Instructors.** SBBC shall, at its sole expense, provide substitute instructors in the event of teacher absence for educational experiences, or chaperones for activities that require teacher supervision of students outside of the classroom.

2.04 **Telephone Consultation.** SBBC shall provide faculty or school administration for consultation with BPL by telephone at any given time during which students are on BPL's premises without supervision by an instructor.

2.05 **Course Materials.** Upon request, SBBC shall provide BPL copies of current course outlines, course objectives, curriculum, philosophy, and a list of faculty and their qualifications.

2.06 **Supervision of Educational Experiences.** Students participating in the program for educational experiences shall be supervised by SBBC through a certified instructor.

2.07 **Faculty Orientation.** BPL shall provide an orientation for SBBC faculty prior to the commencement of the students' educational experiences.

2.08 **BPL Responsibilities.** BPL shall provide the services for SBBC outlined in Exhibits A and B in the time periods stated therein.

2.09 **Cost and Payment.** Payment will be made by SBBC after BPL's submission of a proper and appropriate invoice to SBBC. SBBC will pay BPL for satisfactory performance of services as determined by SBBC staff within the time periods listed in 2.09(a) below:

- (a) The total payment for BPL's work described in Attachment A is \$15,000.00. Payments will be invoiced as follows:

**School Success Study Payments:**

- Payment #1: February 1, 2020 – \$5,000.00
- Payment #2: April 1, 2020 – \$5,000.00
- Payment #3: June 1, 2020 – \$5,000.00

(b) Invoices will be submitted after services rendered. SBBC will pay all invoices within thirty (30) days of receipt. Delinquent payments will be assessed a 1.5% interest charge per month. If payment exceeds sixty (60) days past due, all services will be discontinued until payment is received.

2.10 **Number of Assigned Students.** SBBC and BPL agree that the determination of the number of students to be assigned to BPL shall be a mutual decision based on a variety of factors including, but not limited to, staff, space availability, and the number of students enrolled in the program.

2.11 **Students are Not BPL Employees.** SBBC, its faculty and its students shall in no event become or be deemed to be employees, servants, agents, or volunteers of BPL and will be considered employees, servants, agents, or volunteers of SBBC.

2.12 **SBBC Disclosure of Non-identifiable Student Data.**

(a) To demonstrate success among BPL enrolled students, BPL may publish the non-identifiable student data listed in this section as aggregate data for all BPL schools including for brochures, websites, and other marketing materials.

(b) SBBC will provide BPL with the following non-identifiable student data in numbers and/or percentages, pertaining to BPL-enrolled students:

- 1) Ethnicity
- 2) Gender
- 3) Standardized Test Scores
- 4) Free and Reduced Lunch (status and percentages only; not actual number of students)
- 5) Number of Students with Internships
- 6) Graduation Rates

(c) SBBC will disclose the non-identifiable student data listed in this section to BPL without prior parental consent. Under the Family Educational Rights and Privacy Act (FERPA), 34 CFR 99.31(b)(1), de-identified records may be provided without prior parental consent. Prior written consent of the parent or student age 18 or over is needed for any types or purposes of disclosures of education records beyond those listed in this section.

(d) To provide meaningful results and protect the privacy of individual students, data are not reported when the total number of students in a group is less than 10.

2.13 **BPL Confidentiality of Education Records.**

(a) Notwithstanding any provision to the contrary within this Agreement, BPL shall:



- 1) fully comply with the requirements of Sections 1002.22, 1002.221, and 1002.222, Florida Statutes; the Family Educational Rights and Privacy Act, 20 U.S.C § 1232g (FERPA) and its implementing regulations (34 C.F.R. Part 99), and any other state or federal law or regulation regarding the confidentiality of student information and records;
- 2) hold any education records in strict confidence and not use or redisclose same except as required by this Agreement or as required or permitted by law unless the parent of each student or a student age 18 years or older whose education records are to be shared provides prior written consent for their release;
- 3) ensure that, at all times, all of its employees who have access to any education records during the term of their employment shall abide strictly by its obligations under this Agreement, and that access to education records is limited only to its employees that require the information to carry out the responsibilities under this Agreement and shall provide said list of employees to SBBC upon request;
- 4) safeguard each education record through administrative, physical and technological safety standards to ensure that adequate controls are in place to protect the education records and information in accordance with FERPA's privacy requirements;
- 5) utilize the education records solely for the purposes of providing products and services as contemplated under this Agreement; and shall not share, publish, sell, distribute, target advertise, or display education records to any third party;
- 6) notify SBBC immediately upon discovery of a breach of confidentiality of education records by telephone at 754-321-0300 (Manager, Information Security), and 754-321-1900 (Privacy Officer), and email at [privacy@browardschools.com](mailto:privacy@browardschools.com), and take all necessary notification steps as may be required by federal and Florida law, including, but not limited to, those required by Section 501.171, Florida Statutes;
- 7) fully cooperate with appropriate SBBC staff, including Privacy Officer and/or Information Technology staff to resolve any privacy investigations and concerns in a timely manner;
- 8) prepare and distribute, at its own cost, any and all required breach notifications, under federal and Florida Law, or reimburse SBBC any direct costs incurred by SBBC for doing so, including, but not limited to, those required by Section 501.171, Florida Statutes;
- 9) be responsible for any fines or penalties for failure to meet breach notice requirements pursuant to federal and/or Florida law;
- 10) provide SBBC with the name and contact information of its employee who shall serve as SBBC's primary security contact and shall be available to assist SBBC in resolving obligations associated with a security breach of confidentiality of education records; and

11) securely erase education records from any media once any media equipment is no longer in use or is to be disposed; secure erasure will be deemed the deletion of the education records using a single pass overwrite Secure Erase (Windows) or Wipe (Unix).

(b) All education records shall remain the property of SBBC, and any party contracting with SBBC serves solely as custodian of such information pursuant to this Agreement and claims no ownership or property rights thereto and, upon termination of this Agreement shall, at SBBC's request, return to SBBC or dispose of the education records in compliance with the applicable Florida Retention Schedules and provide SBBC with a written acknowledgment of said disposition.

(c) BPL shall, for itself, its officers, employees, agents, representatives, contractors or subcontractors, fully indemnify and hold harmless SBBC and its officers and employees for any violation of this section, including, without limitation, defending SBBC and its officers and employees against any complaint, administrative or judicial proceeding, payment of any penalty imposed upon SBBC, or payment of any and all costs, damages, judgments or losses incurred by or imposed upon SBBC arising out of a breach of this covenant by the party, or an officer, employee, agent, representative, contractor, or sub-contractor of the party to the extent that the party or an officer, employee, agent, representative, contractor, or sub-contractor of the party shall either intentionally or negligently violate the provisions of this section or of Sections 1002.22 and/or 1002.221, Florida Statutes. This section shall survive the termination of all performance required or conclusion of all obligations existing under this Agreement.

2.14 **Inspection of BPL's Records by SBBC.** BPL shall establish and maintain books, records, and documents (including electronic storage media) sufficient to reflect all income and expenditures of funds provided by SBBC under this Agreement. All BPL applicable records, regardless of the form in which they are kept, shall be open to inspection and subject to audit, inspection, examination, evaluation and/or reproduction, during normal working hours, by SBBC's agent or its authorized representative to permit SBBC to evaluate, analyze and verify the satisfactory performance of the terms and conditions of this Agreement and to evaluate, analyze and verify the applicable business records of BPL directly relating to this Agreement in order to verify the accuracy of invoices provided to SBBC. Such audit shall be no more than one (1) time per calendar year.

(a) **Duration of Right to Inspect.** For the purpose of such audits, inspections, examinations, evaluations and/or reproductions, SBBC's agent or authorized representative shall have access to BPL's records from the effective date of this Agreement, for the duration of the term of this Agreement, and until the later of five (5) years after the termination of this Agreement or five (5) years after the date of final payment by SBBC to BPL pursuant to this Agreement.

(b) **Notice of Inspection.** SBBC's agent or its authorized representative shall provide BPL reasonable advance written notice (not to exceed two (2) weeks) of any intended audit, inspection, examination, evaluation and or reproduction.

(c) Audit Site Conditions. SBBC's agent or its authorized representative shall have access to BPL's facilities and to any and all records related to this Agreement, and shall be provided adequate and appropriate work space in order to exercise the rights permitted under this section.

(d) Failure to Permit Inspection. Failure by BPL to permit audit, inspection, examination, evaluation and/or reproduction as permitted under this section shall constitute grounds for termination of this Agreement by SBBC for cause and shall be grounds for SBBC's denial of some or all of any BPL's claims for payment.

(e) Overcharges and Unauthorized Charges. If an audit conducted in accordance with this section discloses overcharges or unauthorized charges to SBBC by BPL in excess of two percent (2%) of the total billings under this Agreement, the actual cost of SBBC's audit shall be paid by BPL. If the audit discloses billings or charges to which BPL is not contractually entitled, BPL shall pay said sum to SBBC within twenty (20) days of receipt of written demand unless otherwise agreed to in writing by both parties.

(f) Inspection of Subcontractor's Records. If applicable, BPL shall require any and all subcontractors, insurance agents and material suppliers (hereafter referred to as "Payees") providing services or goods with regard to this Agreement to comply with the requirements of this section by insertion of such requirements in any written subcontract. Failure by BPL to include such requirements in any subcontract shall constitute grounds for termination of this Agreement by SBBC for cause and shall be grounds for the exclusion of some or all of any Payees' costs from amounts payable by SBBC to BPL pursuant to this Agreement and such excluded costs shall become the liability of BPL.

(g) Inspector General Audits. BPL shall comply and cooperate immediately with any inspections, reviews, investigations, or audits deemed necessary by the Florida Office of the Inspector General or by any other state or federal officials.

2.15 **Notice.** When any of the parties desire to give notice to the other, such notice must be in writing, sent by U.S. Mail, postage prepaid, addressed to the party for whom it is intended at the place last specified; the place for giving notice shall remain such until it is changed by written notice in compliance with the provisions of this paragraph. For the present, the Parties designate the following as the respective places for giving notice:

To SBBC: Superintendent of Schools  
The School Board of Broward County, Florida  
600 Southeast Third Avenue  
Fort Lauderdale, Florida 33301

With a Copy to: Director  
Career, Technical, Adult and Community Education  
The School Board of Broward County, Florida  
1701 NW 23rd Avenue  
Fort Lauderdale, Florida 33311

With a Copy to: Principal  
South Plantation High School

The School Board of Broward County, Florida  
1300 SW 54th Avenue  
Plantation, Florida 33317

To BPL: M.R. Brezler  
The Big Picture Company d/b/a Big Picture Learning  
325 Public Street  
Providence, RI 02905

2.16 **Background Screening.** BPL shall comply with all requirements of Sections 1012.32 and 1012.465, Florida Statutes, and all of its personnel who (a) are to be permitted access to school grounds when students are present, (b) will have direct contact with students, or (c) have access or control of school funds, will successfully complete the background screening required by the referenced statutes and meet the standards established by the statutes. This background screening will be conducted by SBBC in advance of BPL or its personnel providing any services under the conditions described in the previous sentence. BPL shall bear the cost of acquiring the background screening required by Section 1012.32, Florida Statutes, and any fee imposed by the Florida Department of Law Enforcement to maintain the fingerprints provided with respect to BPL and its personnel. The parties agree that the failure of BPL to perform any of the duties described in this section shall constitute a material breach of this Agreement entitling SBBC to terminate immediately with no further responsibilities or duties to perform under this Agreement. BPL agrees to indemnify and hold harmless SBBC, its officers and employees from any liability in the form of physical or mental injury, death or property damage resulting from BPL failure to comply with the requirements of this section or with Sections 1012.32 and 1012.465, Florida Statutes.

2.19 **Public Records.** The following provisions are required by Section 119.0701, Florida Statutes, and may not be amended. BPL shall keep and maintain public records required by SBBC to perform the services required under this Agreement. Upon request from SBBC's custodian of public records, BPL shall provide SBBC with a copy of any requested public records or to allow the requested public records to be inspected or copied within a reasonable time at a cost that does not exceed the cost provided in Chapter 119, Florida Statutes, or as otherwise provided by law. BPL shall ensure that public records that are exempt or confidential and exempt from public records disclosure requirements are not disclosed except as authorized by law for the duration of the Agreement's term and following completion of the Agreement if BPL does not transfer the public records to SBBC. Upon completion of the Agreement, BPL shall transfer, at no cost, to SBBC all public records in possession of BPL or keep and maintain public records required by SBBC to perform the services required under the Agreement. If BPL transfers all public records to SBBC upon completion of the Agreement, BPL shall destroy any duplicate public records that are exempt or confidential and exempt from public records disclosure requirements. If BPL keeps and maintains public records upon completion of the Agreement, BPL shall meet all applicable requirements for retaining public records. All records stored electronically must be provided to SBBC, upon request from SBBC's custodian of public records, in a format that is compatible with SBBC's information technology systems.

**IF A PARTY TO THIS AGREEMENT HAS QUESTIONS REGARDING THE APPLICATION OF CHAPTER 119, FLORIDA STATUTES, TO ITS DUTY TO PROVIDE PUBLIC RECORDS RELATING TO THE**

**AGREEMENT, CONTACT THE CUSTODIAN OF PUBLIC RECORDS AT 754-321-1900, [RECORDREQUESTS@BROWARDSCHOOLS.COM](mailto:RECORDREQUESTS@BROWARDSCHOOLS.COM), RISK MANAGEMENT DEPARTMENT, PUBLIC RECORDS DIVISION, 600 SOUTHEAST THIRD AVENUE, FORT LAUDERDALE, FLORIDA 33301.**

2.17 **Liability.** This section shall survive the termination of all performance or obligations under this Agreement and shall be fully binding until such time as any proceeding brought on account of this Agreement is barred by any applicable statute of limitations.

(a) By SBBC: SBBC agrees to be fully responsible up to the limits of Section 768.28, Florida Statutes, for its acts of negligence, or its employees' acts of negligence when acting within the scope of their employment and agrees to be liable, up to the limits of Section 768.28, Florida Statutes, for any damages resulting from said negligence.

(b) By BPL: BPL agrees to indemnify, hold harmless and defend SBBC, its agents, servants and employees from any and all claims, judgments, costs, and expenses including, but not limited to, reasonable attorney's fees, reasonable investigative and discovery costs, court costs and all other sums which SBBC, its agents, servants and employees may pay or become obligated to pay on account of any, all and every claim or demand, or assertion of liability, or any claim or action founded thereon, arising or alleged to have arisen out of the products, goods or services furnished by BPL, its agents, servants or employees; the equipment of BPL, its agents, servants or employees while such equipment is on premises owned or controlled by SBBC; or the negligence of BPL or the negligence of BPL's agents when acting within the scope of their employment, whether such claims, judgments, costs and expenses be for damages, damage to property including SBBC's property, and injury or death of any person whether employed by BPL, SBBC or otherwise.

2.18 **Professional Liability Insurance Coverage.** BPL shall provide SBBC proof of professional liability insurance coverage with minimum limits of \$1,000,000/\$3,000,000 for students and faculty members. Students shall be required to be covered by their own health or accident insurance.

2.19 **BPL Insurance.** BPL maintains a self-insurance fund for the benefit of its employees, servants, and agents. Nothing contained in this Agreement shall constitute a waiver of sovereign immunity by BPL, if BPL possesses sovereign immunity.

2.20 **Nondiscrimination.**

(a) As a condition of entering into this Agreement, BPL represents and warrants that it will comply with the SBBC's Commercial Nondiscrimination Policy, as described under, Section D.1 of SBBC's Policy No. 3330 – Supplier Diversity Outreach Program.

(b) As part of such compliance, BPL shall not discriminate on the basis of race, color, religion, ancestry or national origin, sex, age, marital status, sexual orientation, or on the basis of disability or other unlawful forms of discrimination in the solicitation, selection, hiring, or commercial treatment of subcontractors, vendors, suppliers, or commercial customers, nor shall BPL retaliate against any person for reporting instances of such discrimination. BPL shall provide equal opportunity for subcontractors, vendors, and suppliers to participate in all of its public sector

and private sector subcontracting and supply opportunities, provided that nothing contained in this clause shall prohibit or limit otherwise lawful efforts to remedy the effects of marketplace discrimination that have occurred or are occurring in the SBBC's relevant marketplace. BPL understands and agrees that a material violation of this clause shall be considered a material breach of this Agreement and may result in termination of this Agreement, disqualification of the company from participating in SBBC Agreements, or other sanctions. This clause is not enforceable by or for the benefit of, and creates no obligation to, any third party.

2.21 **Annual Appropriation.** The performance and obligations of SBBC under this Agreement shall be contingent upon an annual budgetary appropriation by its governing body. If SBBC does not allocate funds for the payment of services or products to be provided under this Agreement, this Agreement may be terminated by SBBC at the end of the period for which funds have been allocated. SBBC shall notify the other party at the earliest possible time before such termination. No penalty shall accrue to SBBC in the event this provision is exercised, and SBBC shall not be obligated or liable for any future payments due or any damages as a result of termination under this section.

2.22 **Excess Funds.** Any party receiving funds paid by SBBC under this Agreement agrees to promptly notify SBBC of any funds erroneously received from SBBC upon the discovery of such erroneous payment or overpayment. Any such excess funds shall be refunded to SBBC.

2.23 **Incorporation by Reference.** Exhibits Attachment A attached hereto and referenced herein shall be deemed to be incorporated into this Agreement by reference.

### **ARTICLE 3 – GENERAL CONDITIONS**

3.01 **No Waiver of Sovereign Immunity.** Nothing herein is intended to serve as a waiver of sovereign immunity by any agency or political subdivision to which sovereign immunity may be applicable or of any rights or limits to liability existing under Section 768.28, Florida Statutes. This section shall survive the termination of all performance or obligations under this Agreement and shall be fully binding until such time as any proceeding brought on account of this Agreement is barred by any applicable statute of limitations.

3.02 **No Third Party Beneficiaries.** The parties expressly acknowledge that it is not their intent to create or confer any rights or obligations in or upon any third person or entity under this Agreement. None of the parties intend to directly or substantially benefit a third party by this Agreement. The parties agree that there are no third party beneficiaries to this Agreement and that no third party shall be entitled to assert a claim against any of the parties based upon this Agreement. Nothing herein shall be construed as consent by an agency or political subdivision of the State of Florida to be sued by third parties in any matter arising out of any Agreement.

3.03 **Independent Contractor.** The parties to this Agreement shall at all times be acting in the capacity of independent contractors and not as an officer, employee or agent of one another. Neither party or its respective agents, employees, subcontractors or assignees shall represent to others that it has the authority to bind the other party unless specifically authorized in writing to do so. No right to SBBC retirement, leave benefits or any other benefits of SBBC employees shall exist as a result of the performance of any duties or responsibilities under this Agreement. SBBC shall not be responsible for social security, withholding taxes, contributions to

unemployment compensation funds or insurance for the other party or the other party's officers, employees, agents, subcontractors or assignees.

3.04 **Default.** The parties agree that, in the event that either party is in default of its obligations under this Agreement, the non-defaulting party shall provide to the defaulting party (30) calendar days written notice to cure the default. However, in the event said default cannot be cured within said thirty (30) calendar day period and the defaulting party is diligently attempting in good faith to cure same, the time period shall be reasonably extended to allow the defaulting party additional cure time. Upon the occurrence of a default that is not cured during the applicable cure period, this Agreement may be terminated by the non-defaulting party upon thirty (30) calendar days notice. This remedy is not intended to be exclusive of any other remedy, and each and every such remedy shall be cumulative and shall be in addition to every other remedy now or hereafter existing at law or in equity or by statute or otherwise. No single or partial exercise by any party of any right, power, or remedy hereunder shall preclude any other or future exercise thereof. Nothing in this section shall be construed to preclude termination for convenience pursuant to Section 3.05.

3.05 **Termination.** This Agreement may be canceled with or without cause by SBBC during the term hereof upon thirty (30) calendar days written notice to the other parties of its desire to terminate this Agreement. In the event of such termination, SBBC shall be entitled to a *pro rata* refund of any pre-paid amounts for any services scheduled to be delivered after the effective date of such termination. SBBC shall have no liability for any property left on SBBC's property by any party to this Agreement after the termination of this Agreement. Any party contracting with SBBC under this Agreement agrees that any of its property placed upon SBBC's facilities pursuant to this Agreement shall be removed within ten (10) business days following the termination, conclusion or cancellation of this Agreement and that any such property remaining upon SBBC's facilities after that time shall be deemed to be abandoned, title to such property shall pass to SBBC, and SBBC may use or dispose of such property as SBBC deems fit and appropriate.

3.06 **Compliance with Laws.** Each party shall comply with all applicable federal, state and local laws, SBBC policies, codes, rules and regulations in performing its duties, responsibilities and obligations pursuant to this Agreement.

3.07 **Place of Performance.** All obligations of SBBC under the terms of this Agreement are reasonably susceptible of being performed in Broward County, Florida and shall be payable and performable in Broward County, Florida.

3.08 **Governing Law and Venue.** This Agreement shall be interpreted and construed in accordance with and governed by the laws of the State of Florida. Any controversies or legal problems arising out of this Agreement and any action involving the enforcement or interpretation of any rights hereunder shall be submitted exclusively to the jurisdiction of the State courts of the Seventeenth Judicial Circuit of Broward County, Florida or to the jurisdiction of the United States District Court for the Southern District of Florida. Each party agrees and admits that the state courts of the Seventeenth Judicial Circuit of Broward County, Florida or the United States District Court for the Southern District of Florida shall have jurisdiction over it for any dispute arising under this Agreement.

3.09 **Entirety of Agreement.** This document incorporates and includes all prior negotiations, correspondence, conversations, agreements and understandings applicable to the matters contained herein and the parties agree that there are no commitments, agreements or

understandings concerning the subject matter of this Agreement that are not contained in this document. Accordingly, the parties agree that no deviation from the terms hereof shall be predicated upon any prior representations or agreements, whether oral or written.

3.10 **Binding Effect.** This Agreement shall be binding upon and inure to the benefit of the parties hereto and their respective successors and assigns.

3.11 **Assignment.** Neither this Agreement nor any interest herein may be assigned, transferred or encumbered by any party without the prior written consent of the other party. There shall be no partial assignments of this Agreement including, without limitation, the partial assignment of any right to receive payments from SBBC.

3.12 **Captions.** The captions, section designations, section numbers, article numbers, titles and headings appearing in this Agreement are inserted only as a matter of convenience, have no substantive meaning, and in no way define, limit, construe or describe the scope or intent of such articles or sections of this Agreement, nor in any way ~~effect~~ affect this Agreement and shall not be construed to create a conflict with the provisions of this Agreement.

3.13 **Severability.** In the event that any one or more of the sections, paragraphs, sentences, clauses or provisions contained in this Agreement is held by a court of competent jurisdiction to be invalid, illegal, unlawful, unenforceable or void in any respect, such shall not affect the remaining portions of this Agreement and the same shall remain in full force and effect as if such invalid, illegal, unlawful, unenforceable or void sections, paragraphs, sentences, clauses or provisions had never been included herein.

3.14 **Preparation of Agreement.** The parties acknowledge that they have sought and obtained whatever competent advice and counsel as was necessary for them to form a full and complete understanding of all rights and obligations herein and that the preparation of this Agreement has been their joint effort. The language agreed to herein expresses their mutual intent and the resulting document shall not, solely as a matter of judicial construction, be construed more severely against one of the parties than the other.

3.15 **Amendments.** No modification, amendment, or alteration in the terms or conditions contained herein shall be effective unless contained in a written document prepared with the same or similar formality as this Agreement and executed by each party hereto.

3.16 **Waiver.** The parties agree that each requirement, duty and obligation set forth herein is substantial and important to the formation of this Agreement and, therefore, is a material term hereof. Any party's failure to enforce any provision of this Agreement shall not be deemed a waiver of such provision or modification of this Agreement unless the waiver is in writing and signed by the party waiving such provision. A written waiver shall only be effective as to the specific instance for which it is obtained and shall not be deemed a continuing or future waiver.

3.17 **Force Majeure.** Neither party shall be obligated to perform any duty, requirement or obligation under this Agreement if such performance is prevented by fire, hurricane, earthquake, explosion, wars, sabotage, accident, flood, acts of God, strikes, or other labor disputes, riot or civil commotions, or by reason of any other matter or condition beyond the control of either party, and which cannot be overcome by reasonable diligence and without unusual expense ("Force Majeure"). In no event shall a lack of funds on the part of either party be deemed Force Majeure.



3.18 **Survival**. All representations and warranties made herein, indemnification obligations, obligations to reimburse SBBC, obligations to maintain and allow inspection and audit of records and property, obligations to maintain the confidentiality of records, reporting requirements, and obligations to return public funds shall survive the termination of this Agreement.

3.19 **Agreement Administration**. SBBC has delegated authority to the Superintendent of Schools or his/her designee to take any actions necessary to implement and administer this Agreement.

3.20 **Counterparts and Multiple Originals**. This Agreement may be executed in multiple originals, and may be executed in counterparts, each of which shall be deemed to be an original, but all of which, taken together, shall constitute one and the same Agreement.


3.21 **Authority**. Each person signing this Agreement on behalf of either party individually warrants that he or she has full legal power to execute this Agreement on behalf of the party for whom he or she is signing, and to bind and obligate such party with respect to all provisions contained in this Agreement.

**IN WITNESS WHEREOF**, the parties hereto have made and executed this Agreement on the date first above written.

**[THIS SPACE INTENTIONALLY LEFT BLANK; SIGNATURE PAGES FOLLOW]**


(Corporate Seal)

ATTEST:


  
Robert W. Runcie, Superintendent of Schools

**FOR SBBC:**

THE SCHOOL BOARD OF BROWARD  
COUNTY, FLORIDA

By   
Donna P. Korn, Chair

Approved as to Form and Legal Content:

  
Digitally signed by Maya A. Moore  
Reason: The Big Picture Company d/  
b/a Big Picture Learning Agreement  
Date: 2019.12.02 22:28:07 -05'00'  
Office of the General Counsel

**[THIS SPACE INTENTIONALLY LEFT BLANK; SIGNATURE PAGE FOLLOWS]**

**FOR BPL:**

(Corporate Seal)

**The Big Picture Company  
d/b/a Big Picture Learning**

ATTEST:

By M.R. Brezler

\_\_\_\_\_  
, Secretary

Name M.R. Brezler

-or-

Title Chief Operating Officer

M.R. Brezler  
Witness

Joe Zande  
Witness

**The Following Notarization is Required for Every Agreement Without Regard to  
Whether the Party Chose to Use a Secretary's Attestation or Two (2) Witnesses.**

STATE OF Pennsylvania

COUNTY OF York

The foregoing instrument was acknowledged before me this 2nd day of December 2019  
by M.R. Brezler of The Big Picture Company d/b/a Big Picture Learning, on  
(Name of Person)

behalf of the corporation/agency. He/She is personally known to me or produced  
n/a as identification and did/did not first take an oath.  
(Type of Identification)

My Commission Expires: 4/7/21  
Kay A. Kuhn  
Signature - Notary Public

(SEAL) Kay A. Kuhn  
Printed Name of Notary

1090227  
Notary's Commission No.

COMMONWEALTH OF PENNSYLVANIA  
NOTARIAL SEAL  
Kay A. Kuhn, Notary Public  
City of York, York County  
My Commission Expires April 7, 2021  
MEMBER, PENNSYLVANIA ASSOCIATION OF NOTARIES

## Exhibit: ATTACHMENT A

**PROPOSAL  
PART I**

**Timeframe (January 1, 2020 to June 30, 2020)**

<b>Professional Development</b>	
Coaching and Support. On-site visits per agreement. Weekly phone calls with principal and on-going phone and email support for teachers and staff.	# of on-site days: \$1850 per onsite day  6 On Site Days
Deliverables: Two annual reports, including details on project goals, progress and next steps/recommendations.	Total \$11,100
<b>Digital Services &amp; Materials</b>	
ImBlaze licenses for up to 100 students and 10 members of staff. Includes access to Learning Big Picture "Implementing ImBlaze course."	\$ 1400 for 6 months
<b>Conferences</b>	
Full registration for 1 attendee at the annual <b>Big Picture Learning Leadership Conference</b> (includes airfare, hotel, registration fee, and conference meals)	\$ 2500
<b>Total Costs</b>	
<b>\$ 15,000</b>	
<b>Professional Development -PART II Timeframe (July 1, 2020 to June 30, 2021)</b>	
Coaching and Support. On-site visits per agreement. Weekly phone calls with principal and on-going phone and email support for teachers and staff.	# of on-site days: \$1850 per onsite day  11 On Site Days
Deliverables: Two annual reports, including details on project goals, progress and next steps/recommendations.	Total \$22,200
<b>Digital Services &amp; Materials</b>	
ImBlaze licenses for up to 100 students and 10 members of staff. Includes access to Learning Big Picture "Implementing ImBlaze course." See Product Agreement for more details.	\$ 2,800
<b>Visits to BPL Network Schools</b>	
All-inclusive 2 day visit to BPL network school for 4 members of staff members for observation/coaching on BPL distinguishers and practices (includes airfare, hotel for two (2) nights, site visit fee, ground transportation and meals).	\$ 2500 each person  \$ 10,000
<b>Total Costs</b>	
<b>\$ 35,000</b>	

**Total for Entire contract Term: January 1, 2020 thru June 30, 2021 is \$50,000**

## **Exhibit: ATTACHMENT B**

### **BIG PICTURE LEARNING EXPECTATIONS**

**Payments: Timeframe (July 1, 2020 to June 30, 2021)**

The total payment for Big Picture Learning's work as described above, is **\$35,000.00**  
Payments will be invoiced according to the schedule below:

- **School Success Study** payment:
- **Payment #1:** September 15, 2020 – Payment of **\$12,000.00**
- **Payment #2:** January 15, 2021 – Payment of **\$12,000.00**
- **Payment #3:** March 15, 2021 – Payment of **\$11,000.00**

**Total for Entire contract Term: January 1, 2020 thru June 30, 2021 is \$50,000**